

IndiaBroadband
CORPORATE OFFICE
PERSONNEL - V SECTION
Bharat Sanchar Bhawan, 5th Floor



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

Harish Chandra Mathur Lane, New Delhi - 110001.

No. 3-24/2009 Pers V/BSNL

Dated: June 22, 2011

To

Chief General Manager,
IT Project Circle,
Pune.

Sub: Accounting of EL utilized for leave Encashment for LTC regarding.

Ref. No. ITPC/HR-PACKAGE/2010-11/38 Dated 01-02-2011

Sir,

Kindly refer to this office letter dated 29.03.2011 on the subject cited. In this regard, it is further clarified that the deduction of encashment days (maximum 10 days at a time) should be deducted on the date of commencing outward journey of LTC instead of leave encashment sanctioning date.

Yours faithfully,

(Sheo Shankar Prasad)

Asstt. General Manager [Pers. V]

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1 sheet

for 29/6/11

OK